Audience Profile Sheet for My Presentation

Who is my audience?

 Pace University staff

 Pace University faculty

 People in education who use ePortfolios

 People in education who do not use ePortfolios

 People who may have disabilities

What does my audience expect from me?

 Professionalism

 New take on teaching ePortfolios

 Error-free presentation

 Handouts

What is the educational level of my audience?

 Faculty

 M.S., M.A., Ph.D., Ed.D, Post-doc

What will the audience read on my ePortfolio?

Examples of assignments

 Syllabi

 Procedures for designing and proofreading ePortfolios

What will the audience read on my PowerPoint?

 Follow Agenda of PowerPoint

How will the audience use my PowerPoint?

 Guide to follow my presentation