

# CINDY VARGAS

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## EDUCATION

### **Pace University**

- BBA/MBA in Public Accounting
- GPA 3.10, Trustee Recognition Award Scholarship

New York, NY  
Expected: 05/13

## COURSEWORK

- Intermediate Accounting I & II
- Accounting Information Systems
- Federal Income Taxation I & II
- Business Law I

## EXPERIENCE

### **Deloitte & Touche LLP**

#### *Intern- Audit*

- Assisting with schedule tie out for completion for client's annual report
- Attending meetings with client and audit managers to discuss control reviews and documenting support for control testing purposes
- Updating rollforward workpapers in association with quarter review support for engagement audit
- Creating schedules as supporting documents for auditing procedures done by audit managers
- Visiting client offices to assist in auditing procedures by documenting supporting documents for auditing seniors

New York, NY  
06/11– 08/11  
Stamford, CT  
06/10– 08/10

### **Marks Paneth & Shron LLP**

#### *Intern- Tax Department*

- Created write-up spreadsheets for client brokerage statements used for tax filing purposes
- Visited client offices to assist in auditing procedures by sorting through statements and scanning documents for future review

Tarrytown, NY  
05/09– 08/09

### **BlackRock, Inc.**

#### *Intern- Accounts Receivable*

- Created invoices for clients and found back up of payments in bank statements and Excel spreadsheets
- Helped prepare audit reports by looking for invoices and contracts and other documents needed

New York, NY  
06/08 – 02/09

## ACTIVITIES

### **Pace University**

- Student Government Association, Executive Treasurer
- PALS Tour Guides, Junior Coordinator
- Tutoring Center, Math Tutor

New York, NY  
9/09 – 05/11

### **KMPG/ALPFA National Case Competition**

- Worked with a group of peers researching industry standards, creating and presenting a 20 minute PowerPoint presentation for various managers
- Competed against various chapters across the country at the national ALPFA convention and placed 1<sup>st</sup> at the regional level

New York, NY  
8/10

## SKILLS

- Proficient in Microsoft Word, Excel, PowerPoint, Outlook and FileMaker
- Fluent in Spanish and knowledge of French